

**IFB 05-03  
NOTICE OF  
INVITATION FOR BIDS (IFB)  
Exterior Renovation of Stone House  
Department for the Blind and Vision Impaired  
Richmond, Virginia  
Project Code 702-70205-01**

Sealed bids are invited for the construction of Exterior Renovations – Stone House; Virginia Department for the Blind and Vision Impaired, 397 Azalea Avenue, Richmond Virginia.

The project is generally described as the removal and replacement of existing windows, interior and exterior wood trim and related materials, and repainting of the building exterior siding and trim.

Sealed bids will be received at the Office of Architectural and Engineering Services, Department of Mental Health, Mental Retardation and Substance Abuse Services (DMHMRSAS), Commonwealth of Virginia, 1220 Bank Street, Room 731, Jefferson Building, Seventh Floor, Richmond, Va. 23219. **The deadline for submitting bids is 2 pm, local prevailing time, on September 14, 2005.**

The bids will be opened publicly and read aloud **beginning at 2 pm, local prevailing time, on September 15, 2005**, at the same location.

A Bid Bond is required.

Procedures for submitting a bid, claiming an error, withdrawal of bids and other pertinent information are contained in the Instructions to Bidders, which is part of the Invitation for Bids. Withdrawal due to error in bid shall be permitted in accord with Section 9 of the Instructions to Bidders and §11-54A (ii), Code of Virginia. The Owner reserves right to reject any or all bids.

A pre-bid conference will be held at the conference room of the Headquarters Building, Virginia Department for the Blind and Vision Impaired, 397 Azalea Avenue, Richmond Virginia, at **10:00 am, local prevailing time, on Tuesday, August 30, 2005**. A tour and inspection of the work at the sites and in the buildings will be conducted immediately following the Pre-Bid Conference. Attendance at the Pre-Bid Conference and/or inspection tour is *recommended but shall not be mandatory* for those submitting a bid.

**The contract shall be awarded on a lump sum basis as follows: the Total Base Bid Amount within funds available.**

Contractor registration in accordance with Title 54.1, Chapter 11, of the Code of Virginia, is required. See the Invitation for Bids for additional qualification requirements.

The Invitation for Bids for the above project, including the drawings and the specifications containing the information necessary for bidding, may be obtained from the office of Osteen Phillips Architects, 108 Second Street SW, Charlottesville, VA 22902; Telephone 434-296-3072, fax 434-296-0177.

A deposit of \$50.00 for each set of the Invitation for Bids documents will be required as a guarantee of the safe return of the documents within ten days after the bid opening. A non-refundable shipping charge of \$15.00 per set is required for all sets requiring shipment.

Copies of the Invitation for Bids documents, including the plans and the specifications, will also be available for inspection at the following locations:

Osteen Phillips Architects, 108 Second Street SW,  
Charlottesville, VA 22902  
DMHMRSAS, Office of A&E Services, 1220 Bank Street, Room 731,

Jefferson Building, Seventh Floor, Richmond, Va. 23219

Dodge Plan Rooms,  
Roanoke, Richmond, and McLean, VA.  
Valley Construction News,  
Roanoke, and Harrisonburg, VA.  
The Plan Room, Inc., Richmond, VA.  
Builders Exchange of Richmond, VA.  
Norfolk Builders and Contractors Exchange, 210 East 21st Street,  
Norfolk, VA,  
CMD Plan Room, Richmond, VA.

OWNER: Commonwealth of Virginia  
Department of Mental Health, Mental  
Retardation, and Substance Abuse Services